

Comprehensive Standard 3.4.5

The institution publishes academic policies that adhere to principles of good educational practice. These are disseminated to students, faculty, and other interested parties through publications that accurately represent the programs and services of the institution.

Impact Statement

During the fall 2014 semester a committee was formed to review the policies from the Baton Rouge Community College (BRCC) and Capital Area Technical College (CATC) in order to create policies and procedures that best serve the merged institution. This process is ongoing.

Rationale

BRCC academic policies are published and adhere to principles of good educational practice. They clearly set forth the rights and responsibilities of both the students and the institution with respect to all academic matters. New policies may be proposed, and revisions to existing policies suggested, by any faculty or staff member. Final approval rests with the Vice-Chancellor for Academic Affairs, the Executive Team, and the Chancellor.

During the past academic year, all academic policies were reviewed by the academic deans to verify that they were in compliance with the current policies of the governing organization, the Louisiana Community and Technical College System. This review also allowed for the revision and updating of policies, as well as the deletion of those that were no longer relevant. New academic policies were also developed in response to changes at the college. During this process, the deans had the opportunity to solicit comments and feedback from department chairs, faculty, and the offices of Admissions, Registrar, and Financial Aid. The process of academic policy review was taken seriously and all efforts were made to research and use best practices and to ensure that policies were consistent with the college mission.

The Academic Affairs Policies are available via this link [Figure 3.4.5.1](#).

Supporting Evidence

[Figure 3.4.5.1](#) Academic Affairs Policies